Workforce Partnership of Greater Rhode Island

Executive Committee

October 5, 2010

Present: Steve Kitchin, Paul Harden, Paul Ouellette, Joseph DiPina

Staff and guest present: Christine Grieco, Shirley Winslow, Jen Buck, Diane Vendetti, Mavis McGetrick and Paul Genovesi

Absent: Cynthia Farrell and Michael Cassidy

With a quorum present Chair Kitchin called the meeting to order at 8:45 am and asked everyone to review the minutes from the previous meeting of September 7, 2010.

VOTE: Mr. Harden made a motion to accept the minutes from September 7, 2010. Mr. DiPina seconded the motion. The motion carried unanimously.

Executive Director's Report: Ms. Grieco gave an update on JNRI (Jobs Now RI). The program ended on September 30, 2010 with the final invoices to be submitted no later than October15, 2010.

Revision to Budget: Ms. Vendetti spoke about the Proposed PY10 ARRA Adult and Dislocated Worker and the ARRA Youth budget as of July 1, 2010. She brought attention to the distribution of the 10%

Administration and 90% Program Dollars along with the breakdown of the full budget.

Ms. Vendetti asked for a vote to approve the Proposed PY10 ARRA Budget as of July 1, 2010 for Adult and Dislocated Workers and the Youth Budget.

VOTE: Mr. Ouellette made a motion to approve the Proposed PY10 ARRA Budget as of July 1, 2010 for ARRA Adult and Dislocated Workers and ARRA Youth. Mr. DiPina seconded the motion. The motion carried unanimously.

Ms. Vendetti discussed the Revised Formula Budget PY10 for July 1, 2010 – June 30, 2011. The PY10 Formula Adult and Dislocated Budgets stayed the same but the Youth Budget has changed. At the present time GRI has a deficit in the Youth funding. However, the GRI staff have several options to offset this deficit.

1. SWIO has set aside funds to offset which could be requested.

2. Mr. Ribeiro will have funds at the end of the program to de-obligate as the vendors usually do not spend all the funds they request.

Ms. Vendetti asked for a vote to approve the Revised Budget PY10 July 1, 2010 – June 30, 2011.

VOTE: Mr. DiPina made a motion to approve the Revised Budget PY10 July 1, 2010 –June30, 2011. Mr. Harden seconded the motion.

The motion carried unanimously.

Skills Tutor Instruction Contract: Ms. Buck discussed the Skills Tutor Instruction Contract. The contract timeline is October 17, 2010 thru June 30, 2011 and is for instruction by RIRAL in the amount of $66,785.69. The funding source will be from WIA/ARRA and Youth JDF.

Ms. Buck asked for a vote to approve the Skills Tutor Instruction Contract for RIRAL in the amount of $66,785.69.

VOTE: Mr. Ouellette made a motion to approve the Skills Tutor Instruction Contract for RIRAL in the amount of $66,785.69. Mr. DiPina seconded the motion. The motion carried unanimously.

Committee Reports:

Board Development: Mr. Ouellette stated the Board Development meeting discussed the Board of Director's vacancies and replacements.

DLT has opened their new Business Center. Mr. Ouellette asked Ms. Grieco to invite Connie Parks to the Board of Directors meeting on January 11, 2011 as a guest speaker to discuss the new DLT B.C.

Quality Assurance: Mr. Cassidy has completed the site drafts for the netWORKri centers and will present them at the next Board of

Director's meeting.

Strategic Development: Mr. Harden stated the scheduled meeting was cancelled due to lack of quorum.

Finance Committee: Mr. DiPina noted there was a Finance Committee meeting to present the FY2008 and FY2009 audit drafts. Ms. St. John from KLR was present to answer questions.

Youth Council: No Youth Council meeting was scheduled.

New Business: Ms. Grieco noted there were 24 new OJT contracts as of 9/30/2010.

Old Business: Ms. Grieco has received an official letter from Director Powell stating
all the MOU's have been signed and our plans have been approved through
 June 30, 2011.

VOTE: Mr. Harden motioned to adjourn the meeting. Mr. Ouellette seconded the motion. The meeting was adjourned at 9:30 am.

Respectfully submitted
Shirley Winslow